

## SHORTCUT SHEET

### TECH/SCAN 8



The Tech/Scan 8 is a multi-level message recording overlay communication device. It normally comes with 2 levels but you can buy them with 4 or 6. You can record up to 32 short messages on each level. You change the level by turning the **Level** knob on the back of the machine.

#### TO USE

1. Turn device ON (turn volume knob on the back clockwise – a reasonable volume level is about halfway to the bottom).
2. Check/turn the **Level** knob to select the level you want to use.
3. If changing levels slide the old overlay out and slide the current overlay in as required.
4. Check the **Mode** position, this is how the device scans, the far single line will scan each square individually, the circle will scan rows and then each square when accessed, and the double line will advance the scanning one square each time the switch is accessed until it is stopped and then will say what is recorded in the square it stopped on.
5. Check **Speed** knob, **Slow** is a 2.5 second delay; **Med** is a 1.5 second delay and **Fast** is a 1.0 second delay.

#### RECORDING

1. You don't need to erase, just record over old messages.
2. Messages have to be short, just a couple of seconds each.
3. For best speech quality; turn Volume down low, record with a strong voice, then playback with Volume up higher.

4. Make sure you are prepared and know exactly what you are going to have each location say. (write it down on a 1- 32 record sheet for easy reference!)
5. Select the **Level** you want to change or add messages.
6. Tip the machine up, facing towards you. Press and hold in the red **Record** button on the back and at the same time hold down the square whose message you are changing or recording. About 6 to 8 inches away from the surface of the machine, speak the message loudly and clearly and then release both buttons immediately after you have finished speaking (so you don't record ""background sounds"). Test your new message by pressing the square where you recorded the message.

## TROUBLESHOOTING

The device uses 4 AA batteries and probably will need to be replaced if machine isn't working. Newer models require a small Philips screwdriver while older models require fingernails to get the rubber plug off the battery compartment.

## OVERLAYS

1. To make new overlays, there is a template on *Boardmaker*. If you don't have Boardmaker, you can download it from the Internet. Go to [www.mayerjohnson.com](http://www.mayerjohnson.com) >enter here>downloads>Boardmaker files (choose mac or win) > pre-made grids>T>TechSpeak & TechTalk.
2. Once in *Boardmaker*, go to File Menu>Page/Print SetUp, set the paper size to US Legal, with Landscape orientation.
3. Laminate!

## PRODUCT INFORMATION

**Contact Information:** AMDi  
Advanced Multimedia Devices, Inc  
200 Frank Road  
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**Pricing:** \$925 to \$1370

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