

## SHORT CUT SHEET VOCAFLEX



The VocaFlex is a small, portable communication aid with large speech capacity. It is a device that uses recorded speech messages, which can be organized by situations or themes.

### TO USE

1. Make sure the VocaFlex has been charged adequately.
  - a. The charging time for empty batteries is four hours.
  - b. Most users will have to recharge the batteries one or twice a week.
2. There are three necessary components for the creation of an overlay on the VocaFlex, i.e., SmartGuide, Overlay with Bar Code, Overlay with Symbols that attaches to the Overlay with the Bar Code.
3. Choose a SmartGuide with single messages or two-key sequences from the user's guide.
  - a. SmartGuides have a magnetic frame around them
  - b. The SmartGuide you choose will depend partially on the number of symbols your student can use on an array successfully, e.g., 2x2, 2x4, 4x4.
4. Choose an overlay from the user's guide with a bar code on the back that matches the SmartGuide.
  - a. The SmartGuide's magnetic frame requires a bar code.
  - b. The bar code tells the VocaFlex the number of keys that will be used, whether it is a single key press or sequence, and the number of seconds of speech.
5. Create an overlay in one of the following ways.
  - a. Templates are available in the User's Guide. Attach picture symbols to the template.

- b. Create an overlay using a Boardmaker (v. 5) template. Choose a VocaFlex overlay that is appropriate for your student. Select the pictures from the Boardmaker library to complete the overlay.
6. Recording and Playing New Messages
  - a. Follow the directions on the back of the device.
  - b. Remember to hold the VocaFlex close to your mouth when recording so that the speech will be loud enough.
  - c. In general each speech message can be 10-20 seconds in length.

### **PRODUCT INFORMATION**

**Contact Information:** Saltillo Corporation  
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[www.saltillo.com](http://www.saltillo.com)

**Cost:** \$1195 to \$1295

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